

**JOINT BOARD MEETING
EXAMINING BOARD OF MARRIAGE AND FAMILY THERAPISTS,
PROFESSIONAL COUNSELORS AND SOCIAL WORKERS,
September 24, 2003**

PRESENT: Crystal Berg, Jennifer Borup, Peter Fabian, LaMarr Franklin (left at 3:00pm), Colleen James (left at 3:55pm), Douglas Knight, George Kamps, Susan Kell, Susan Putra, and Linda Schwallie

EXCUSED: Lynn Gauger

STAFF PRESENT: Kimberly Nania, Bureau Director; John Schweitzer, Legal Counsel; and Gina York, Program Assistant

GUESTS: Marc Herstand, NASW; Joseph D'Costa, DVR

CALL TO ORDER

Jennifer Borup called the meeting to order at 1:37p.m. A quorum of 10 was present.

APPROVAL OF AGENDA

MOTION: Douglas Knight moved, seconded by Colleen James, to approve the agenda as written. Motion carried unanimously.

APPROVAL OF MINUTES OF MAY 21, 2003

Amendments to the Minutes:

- Page 1, Change guest name from Mary Yeast to Gary Yeast.
- Page 4, Under MFT Report, keep first paragraph and add at end a sentence regarding core competencies and examinations regarding Act 80.

MOTION: Colleen James moved, seconded by Susan Putra, to approve the minutes as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT

Kimberly Nania, Director of Bureau of Health Professions, informed the Board that Mary Schlaefel, Deputy Secretary will be coming to address the Board today. Ms. Nania relayed that Ann Rathburn has resigned from the MFT Section and the Joint Board. The regulatory digest is on hold at this time, If you have articles to submit, please send them to Kimberly Nania who will check on having them posted on the DRL Website.

Mary Schlaefer, Deputy Secretary, informed the Board that earlier in the year a fee study was done by Grant Thornton with results indicating a fee increase for most professions. The request for fee increases came before the Joint Finance Committee on 5/20/03 and the request was defeated. The Department would like the Joint Board to make a motion to support an audit be conducted by the Legislative Audit Bureau regarding the DRL fee study and address this as a high priority. No action was taken by the Board at today's meeting.

Ms. Schlaefer also shared that applications are on-line for downloading and in the near future individuals will be able to do an actual on-line application as well as renewals. The Department is working on the DOE case backlog and has identified cases that are prior to 2001 to be resolved. There has been progress, when the project began there were 210 cases across all Boards and the cases have already been reduced by one-third. The Department will be doing an overall review of the process and procedures for handling cases.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

John Schweitzer, Legal Counsel reviewed the Administrative Rules report with the Board.

DISCUSSION OF HAVING CONSISTENT DISCIPLINE

The Board discussed the need for a process to identify those cases being considered for discipline when the person holds more than one credential. Mike Berndt, Supervisor in the Division of Enforcement, discussed the discipline process with the Board. Mr. Berndt informed members that when a complaint falls under this type of circumstance the screening committee would be informed at screening the individual holds a license in multiple professions. When cases are identified as companion cases this means they hold multiple licensure. The Board recommended that if DOE is getting different resolutions on a case with multiple licensure, DOE should notify the Chair of the Joint Board. The Chair will ask the screening panel professional to take the information back to their respective Sections if there is a disagreement whether to open a case or a disagreement on the discipline.

MOTION: Susan Kell moved, seconded by Douglas Knight, to request DOE notify the Joint Board Chair when differences on resolutions to cases with multiple licensure occur and the Chair will appoint members from the Sections to look these cases and come to a joint consequence for consistent discipline. Motion carried unanimously.

DISCUSSION REGARDING MEMORANDUM OF UNDERSTANDING REGARDING DISCIPLINE INTRA DEPARTMENT AND AGENCY/ASSOCIATIONS (I.E. CERTIFICATION BOARD)

The Joint Board would like to notify agencies and associations that the Board is interested in creating a memorandum of understanding for exchange of information. So that a notification can

go to the agency/association that disciplinary, action was taken against a member. Jennifer Borup will contact the Chair of the Psychology Examining Board and Vince Ritacca of DHFS to get feedback from them and bring it back to the Joint Board.

STATUS OF RULES AND STATUTE REQUESTS

John Schweitzer, Legal Counsel provided a status report on all requests for changes to rules and statutes.

DISCUSSION ON PSYCHOMETRIC TESTING AND LETTER TO THE PSYCHOLOGY BOARD REGARDING PSYCHOMETRIC TESTING

Peter Fabian had contacted Chuck Barnard regarding the language on psychometric testing. Mr. Barnard sent a letter to Peter Fabian on this issue and Mr. Fabian shared his comments with the Board at today's meeting. The Board discussed this topic at length and decided that it would be best to develop a sub-committee to address this complex issue.

DISCUSSION ON ACTIVATING A SUBCOMMITTEE REGARDING PSYCHOMETRIC TESTING

George Kamps will contact Steve McMurtry, UW-Milwaukee and suggested that someone who has been published in this field may be best to get an outside opinion from and to have as a resource. Peter Fabian will forward information he received from Chuck Barnard. The Board set up a small sub-committee and designated George Kamps(as Chair) and Susan Putra to work on this topic. Kimberly Nania advised the members on walking quorums and non- expansion of the sub-committee.

REPORT AND DISCUSSION ON SECRETARY'S AD-HOC COMMITTEE PERTAINING TO AODA ISSUE

The Board had a very lengthy discussion surrounding what has occurred at the AODA Taskforce meetings and had some additional questions and areas they would like to have clarified by the next taskforce meeting. Such as: 1)how much negotiating room do taskforce members have, 2) who has authority to hold individuals accountable 3) WCB/ICRC Exam, can we get a signed affidavit and verification of the exam score of anyone not working in a DHFS clinic 4) what is the definition of specialty?

The next taskforce meeting is scheduled for October 17, 2003. Additional updates will be provided to the Board when information is available.

DISCUSSION ON WHETHER TO KEEP E-THERAPY TO JUST THE JOINT BOARD OR TO INCLUDE OTHER BOARDS SUCH AS PSYCHOLOGY, ETC.

This topic was postponed to be discussed at a future Board meeting.

DISCUSSION OF SUPERVISION

This topic was postponed to the next Board meeting. The information will be included in the next agenda packet for the Board's review and consideration regarding supervision.

REPORT FROM PETER FABIAN ON THE SECRETARY'S MEETING AND REQUEST TO SERVE ON THE IT COMMITTEE TO HELP STRUCTURE WHAT SHOULD BE ON THE DEPARTMENT'S WEBSITE AND ANY FURTHER REPORTS

Peter Fabian reported to the Board information received from the Secretary's meeting pertaining to the IT Committee. The role is to assist in developing the Department's Website to make it informational and more user friendly. Cris Selin is asking for a volunteer from the Joint Board to also serve on the IT Committee.

MOTION: George Kamps moved, seconded by Linda Schwallie, to designate Jennifer Borup to represent the Joint Board on the IT Committee. Motion carried unanimously.

REPORT OF RULES COMMITTEE

The Rules Committee met and discussed proposed rules for all Sections. The list of rules are as follows:

- PC Rule to Create Specific CE Requirements
- PC Rule Regarding Requirements to Practice Psychotherapy
- MFT & SW Rules Regarding Temporary Credentials
- SW Rule Regarding Foreign Degrees

All information regarding these rules are in your packets today.

REPORT OF MARRIAGE AND FAMILY THERAPISTS SECTION

Linda Schwallie reported that the Marriage and Family Therapist Section held a full day meeting on September 24, 2003 and the Section will do this once per year. One of the main topics discussed was the AODA issue and the status of the taskforce.

REPORT OF PROFESSIONAL COUNSELORS SECTION

Susan Putra reported that the Professional Counselor Section reviewed draft rules pertaining to foreign degrees and training certificates and made recommendations to the Joint Board Rules Committee. The Section discussed the defining of supervision and the application review process.

REPORT OF SOCIAL WORKERS SECTION

George Kamps reported that the Social Worker Section held a teleconference of the Clinical Ad-Hoc Committee in September regarding clinical field placement and we have developed a checklist to be used to ensure students receive the needed clinical experience. The Ad-Hoc Committee will be meeting one more time. The Section supports uniformity among Sections regarding discipline.

REVIEW OF INQUIRES RECEIVED BY LEGAL COUNSEL

None.

VISITOR COMMENTS

Noted.

OTHER BOARD BUSINESS

Noted.

ADJOURNMENT

MOTION: Crystal Berg moved, seconded by George Kamps, to adjourn the meeting.
Motion carried unanimously.

Meeting adjourned at 5:06 p.m.